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GOVERNOR

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**Office of the Governor**

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**Memo #21-043**

**MEMORANDUM**

**To:** Agency Addressed

**From:** Chris Spencer, Director *CMS*  
Office of Policy and Budget

Tim Sadberry, Staff Director *TS*  
Senate Committee on Appropriations

Eric Pridgeon, Staff Director *EP*  
House Appropriations Committee

**Subject:** Schedule I Data Level

**Date:** June 23, 2021

Pursuant to the Legislative Budget Request Instructions issued for Fiscal Year 2022-23, an agency may be notified by a joint letter from the Director of the Office of Policy and Budget, the Staff Director of the House Appropriations Committee and the Staff Director of the Senate Committee on Appropriations that the Schedule I – Trust Funds Available information must be entered at a specific level. In discussions between the Office of Policy and Budget and the House and Senate, a determination was made that the following agencies’ submission of the Fiscal Year 2022-23 Legislative Budget Request must have the Schedule I data for their agency entered at the budget entity level:

- Justice Administration Commission
- State Courts
- Agency for Health Care Administration
- State
- Florida Housing
- Education (*Administrative, Federal Grants, Federal Rehabilitation, and Grants and Donations Trust Funds only*)
- Health
- Executive Office of the Governor
- Agency for Persons with Disabilities
- Management Services
- Division of Administrative Hearings
- Economic Opportunity

If you have questions regarding this requirement, please contact Brandi Gunder at 717-9365.

CS/TS/EP/kb