

Modified Standard # 3: Expense and Human Resource Services Assessments Package

Due to Revision 7, Article V of the State Constitution, the counties are required to pay for certain expenses for State Attorneys, Public Defenders and the Courts. As such, these entities requesting additional positions should utilize the modified standard expense package. **Any requests reflecting increases above these standards require justification in the D-3A narrative.** Use of these standards in the Exhibit D-3A requires only the total amount to be shown. The non-recurring portion should be entered into the non-recurring request column.

SA Operating Expenditures (103225)	Attorney Professional		Non-Attorney Professional		Support Staff	
	Total	Non-recur	Total	Non-recur	Total	Non-Recur
Postage	141		141		160	
Printing & Reproduction	121		121		121	
Repair & Maintenance	121		121			
Office Supplies*	385		385		385	
File Cabinet 2 dr/36" wide w/lock	650	650	650	650	650	650
Bookcase 4 shelf/48" high	500	500	500	500		
Desk	1,000	1,000	1,000	1,000	1,000	1,000
Executive Chair	675	675	675	675		
Secretarial Chair					675	675
Side Arm Chair	475	475	475	475	475	475
Software and Training	851	250	851	250	851	401
Law Library	700					
TOTAL:	5,619	3,550	4,919	3,550	4,317	3,201

*For agencies with professional staff that utilize calculators, \$45 may be added.

Human Resources Services Assessment (category 107040): For each new position requested add \$213.19 to increase the amount to transfer to DMS for Human Resource Services.

Human Resources Services (107040)	Attorney Professional		Non-Attorney Professional		Support Staff	
	Total	Non-recur	Total	Non-recur	Total	Non-Recur
State Attorney						
FTE	213.19		213.19		213.19	