Vendor Payment History

The Vendor Website provides information for Payment History. In addition, vendors can download Direct Deposit Forms, view Interest Rates, and submit an electronic Substitute W9.

Navigation

To navigate to the State of Florida Vendor Website:

2. On the Vendors Website, scroll to the Vendor Payment section, and choose Vendor Payment History System Website.
3. The Vendor Payment History Search screen will display.

Search

To view payment history or pending payments:

1. Enter the required nine-digit FEID or SSN number.
2. Enter month and year; if desired. These are optional.
3. To narrow your query, choose a Department from the dropdown menu. This is optional.
4. Click the Submit button.
Payment History & Pending Payments

Search results will open in the browser and will show payment history. Payments are grouped by Department. Each Department’s contact information is listed for further inquiry on specific payments. Payment date is the date payment is issued.

You may also view Pending Payments. After you enter your search criteria on the Vendor Payment History search page and your results populate, the top of the page will provide the link, [Click here for Pending Payments](#). Select this option to see outstanding payments.

Understanding your Report

You may click on Payment Number to see details of an individual payment.

There will be one of three possible values in the Payment Type field:
- **EFT**—Electronic Funds Transfer
- **Purchasing Card**—State of Florida Credit Card
- **Warrant**—Physical Check

The SWDN is a unique document number used by State Agencies.

The posting date is the date that the transaction was approved for payment.