



THE STATE OF FLORIDA  
**JUSTICE ADMINISTRATIVE COMMISSION**

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**MEMORANDUM #001-15HR**

**TO:** Agency Administrators  
**FROM:** Carolyn Horwich, J.D., Director of Human Resources  
**THROUGH:** Rip Colvin, Executive Director  
**SUBJECT:** Florida Retirement System – Legal Spouse  
**DATE:** January 8, 2015

Please see the attached Information Release from the Florida Retirement System regarding legal spouses and retirement benefits.

Thank you.



Rick Scott, Governor

Chad Poppell, Secretary

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## DIVISION OF RETIREMENT INFORMATION RELEASE

CORRECTED

Release # 2015-175

Jan. 06, 2015

TO: All FRS Agency Heads and Retirement Coordinators  
FROM: Dan Drake  
State Retirement Director  
SUBJECT: **Legal Spouse**

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Florida Retirement System (FRS) members whose marriages will be legally recognized in Florida as of Jan. 6, 2015, will use the existing forms and processes to include their legal spouse as beneficiary for their retirement benefits:

- Members who have not retired can access their [Online Services account](#) to confirm or update their beneficiary designation. A Beneficiary Designation, [Form BEN-001](#), can also be completed and returned to the division to update a beneficiary designation.
- Members preparing to retire will complete and return the current retirement application packets for retirement benefits, including Deferred Retirement Option Program (DROP). The retirement application packets can be found using the [Forms](#) link of the [Members](#) page of the Division of Retirement's website at [www.frs.myflorida.com](http://www.frs.myflorida.com).
- If you or your FRS members have questions about a specific circumstance concerning naming a legal spouse as beneficiary at retirement or to begin DROP participation, please call the division toll free at 844-377-1888 or 850-907-6500 in the local Tallahassee calling area.