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MEMORANDUM #003---13HR

TO: Agency Administrators

FROM: Carolyn Horwich, J.D., Director of Human Resources

THROUGH: Rip Colvin, Executive Director

SUBJECT: Family and Medical Leave Act

DATE: February 18, 2013

The U.S. Department of Labor issued its final rule on February 6, 2013, amending the Family and Medical Leave Act (FMLA). The changes are relatively minor. There is, however, a new poster that you should print and post. The link to the poster is: <http://www.dol.gov/whd/regs/compliance/posters/fmlaen.pdf>. You will find useful information about the amendments, including a side by side comparison of the changes, at <http://www.dol.gov/whd/fmla/2013rule/>. You will find forms to use at this link, as well.

If you have any questions, please do not hesitate to contact me at 850.488.2415, ext. 290, or at Carolyn.Horwich@justiceadmin.org.

Thank you.