MEMORANDUM #04-16HR

TO: Agency Administrators

FROM: Carolyn Horwich, Esq., Director of Human Resources

THROUGH: Rip Colvin, Executive Director

SUBJECT: Reliance Standard Group Term Life Insurance – Open Enrollment

DATE: March 16, 2016

Reliance Standard Group Term Life Insurance
OPEN ENROLLMENT
February 29 through March 11, 2016

Reliance Standard Life Insurance Company is offering another opportunity for you to participate in their Voluntary Life Insurance program.

This insurance is available to all active full-time employees who are working at least 30 hours per week. Important plan features include:

☐ Family Coverage - Insurance coverage is available to you, your spouse and dependent children.

☐ Living Benefit - The plan provides a Living Benefit Rider if you or your insured family member(s) should become terminally ill and meet all the requirements. The advance payment is equal to 50% of the insured's coverage, up to $250,000.

☐ Guaranteed Issue - The amount coverage available to you without answering any medical questions during the open enrollment is $10,000. If you have reached the plan's $100,000 guaranteed issue limit, are under age 60 and have been insured for 6 months, you are eligible for an additional $10,000 during each open enrollment period until your coverage equals $150,000.
Maximum Coverage - The maximum amount of coverage available to you or your spouse is $500,000. You and your spouse will need to answer medical questions for coverage above the Guaranteed Issue amount.

Portability - If you leave the department you may continue your group coverage or convert to an individual permanent life insurance policy.

Please review the enrollment brochure and application for additional information on the program. Completed applications may be returned to:

Wheeler & Associates
Attn: Sheri DeVore
2917 Cayson Ridge
Tallahassee, Florida 32309

Scan/Email all forms to wheelerinsuranceassociates@gmail.com

You are not required to re-enroll if you are already participating in these programs, your coverage will continue automatically.

If you have any questions, please contact Sheri DeVore with Wheeler & Associates at 850-556-1388.

Please note that the insurance plans being offered are not sponsored by the state; therefore, the Division of State Group Insurance and People First are not involved in the administration of the plans. The plans are made available to you as a Department sponsored benefit. For additional information on these insurance plans or other available post-tax plans, please contact Emily Reker, Human Resources Department, at 1-855-616-2521 or via email at PostTaxBenefits@justiceadmin.org