



THE STATE OF FLORIDA  
**JUSTICE ADMINISTRATIVE COMMISSION**

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**MEMORANDUM HR14-2022**

To: Agency Administrators  
From: Carolyn Horwich, Esq., Director of Human Resources  
Subject: Disability Life Insurance Awareness Period  
Date: August 30, 2022

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**Life Insurance Company of North America  
(LINA),  
a CIGNA Company  
Disability Income Protection  
ANNUAL AWARENESS PERIOD  
September 1, 2022 – October 31, 2022**

Beginning September 1<sup>st</sup>, all active full-time employees in participating agencies will have the opportunity to enroll in or make changes to the **Disability Income Protection** plan offered by Life Insurance Company of North America (LINA), a CIGNA company.

**LINA Disability Income Protection - Deduction Code 0300**

This plan is offered through the convenience of payroll deduction and can help protect your income in the event that you are unable to work due to a covered accident or sickness. Coverage is based on the insured's salary and the group they have selected.

The plan provides the following benefits at **no additional cost to you:**

- Social Security Advocacy
- Identity Theft Program
- Survivor Benefits
- Will Preparation

Please take a moment to review the benefit highlights: [Monthly | LINA Disability Income Protection Plan](#) or [Bi-Weekly | LINA Disability Income Protection Plan](#).

- *This plan is not available to OPS/Temp employees.*
- *If you are currently participating in the program, the plan will continue automatically. You do not need to re-enroll.*
- *Please note that these benefits are Post-Tax and are separate from the state-sponsored Pre-Tax open enrollment period. Please direct all questions and submit enrollment forms as indicated above and not to the People First Service Center.*

You may [Enroll Online](#) or complete the paper enrollment form (located on page 7 of the brochure) and return it by mail or fax to:

**Capital Insurance Agency, Inc.**  
**P.O. Box 15949**  
**Tallahassee, Florida 32317**  
**Attn: Group Benefits Department**  
**Fax: 850.386.7116**  
**Email: [groupdepartment@capitalins.com](mailto:groupdepartment@capitalins.com)**

If you have any questions, please [contact your local representative](#) or Capital Insurance Agency's Home Office at **1.800.780.3100**.