



THE STATE OF FLORIDA
JUSTICE ADMINISTRATIVE COMMISSION

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MEMORANDUM HR17-18

TO: Agency Administrators
FROM: Carolyn Horwich, Esq., Director of Human Resources
THROUGH: Rip Colvin, Executive Director
SUBJECT: Privacy Indicator Questionnaire
DATE: June 21, 2018

The Florida Legislature made several changes to Ch. 119, F.S., during the 2018 legislative session. Consequently, the Justice Administrative Commission ("JAC") has revised its Privacy Indicator Questionnaire to reflect the statutory changes. Although agencies administratively served by the JAC process their employees' Privacy Indicator Questionnaires in People First, we wanted to share with you JAC's revised form as an example.

As a reminder, the purpose of the Questionnaire is to determine which, if any, of the available privacy flag boxes to check in People First at the employee's Personal Information page. Examples of which type of employee might fall within each option are shown below in red:

Effective Date	<input type="text" value="06/05/2013"/>	End Date	<input type="text" value="12/31/9999"/>
Title	<input type="text"/>	First Name	<input type="text" value="REDACTED"/>
Middle Name	<input type="text"/>	Last Name	<input type="text" value="REDACTED"/>
Suffix	<input type="text" value="REDACTED"/>	Nickname	<input type="text"/>
Full Name	<input type="text" value="REDACTED"/>	Gender	<input type="text" value="1 - Male"/>
Date of Birth	<input type="text" value="06/01/1971"/>	SSN	<input type="text" value="REDACTED"/>

Sworn/Certified Investigators
 Restricted Employee ASAs, APDS, GAL
 Restricted Relative Judge's spouse, etc.
 Protected Identity Holder of a current Order of Protection
 Publish Nickname

Please do not hesitate to contact JAC staff should you have any questions.

Thank you.