



THE STATE OF FLORIDA  
**JUSTICE ADMINISTRATIVE COMMISSION**

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**MEMORANDUM 019-19HR**

**TO:** Agency Administrators

**FROM:** Carolyn Horwich, Esq., Director of Human Resources

**THROUGH:** Rip Colvin, Executive Director

**SUBJECT:** People First Updates

**DATE:** June 10, 2019

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The attached document provides brief descriptions of system enhancements to the People First system. These enhancements should make using People First easier for your employees. The enhancements will not be implemented until July 19, 2019.

Please note that two sections have been blacked out as they do not pertain to Justice Administration entities.

If you have any questions regarding the application of these enhancements, please do not hesitate to contact us.

Thank you.