



THE STATE OF FLORIDA  
**JUSTICE ADMINISTRATIVE COMMISSION**

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**MEMORANDUM 028-19HR**

**TO:** Agency Administrators

**FROM:** Carolyn Horwich, Esq., Director of Human Resources

**THROUGH:** Rip Colvin, Executive Director

**SUBJECT:** The Hartford Group Term Life Insurance Open Enrollment

**DATE:** August 6, 2019

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# The Hartford Group Term Life Insurance



**OPEN ENROLLMENT**  
**Now – August 31, 2019**  
(coverage effective date January 1, 2020)

Now through August 31<sup>st</sup>, all active **full-time** employees will have the opportunity to enroll in the Group Term Life Insurance plan offered by The Hartford through the convenience of payroll deduction.

## **Group Term Life - Deduction Code 0208**

The group term life insurance available through your employer is a smart, affordable way to purchase the extra protection that you and your family may need. Coverage is also available for your spouse and eligible child(ren).

Please take a moment to review the [Benefit Highlights and Enrollment Form](#) for additional information on the plan. Return completed Enrollment Forms to:



Capital Insurance Agency, Inc.  
**P.O. Box 15949**  
**Tallahassee, Florida**  
**32317**  
**Attn: Group Benefits**  
**Department**  
**Fax: (850) 386-7116**

**If you have any questions regarding the plan, [contact your local office](#) or Capital Insurance Agency's Home Office at 1-800-780-3100.**

*\*If you are currently participating in the program, you are not required to re-enroll; your coverage will continue automatically.*

*\* Please note that these benefits are post-tax and are separate from the state-sponsored pre-tax open enrollment period. Please direct all questions and submit enrollment forms as indicated above, not to the People First Service Center.*