



THE STATE OF FLORIDA
JUSTICE ADMINISTRATIVE COMMISSION

Post Office Box 1654 (32302)
227 North Bronough Street, Suite 2100
Tallahassee, Florida 32301



Alton L. "Rip" Colvin, Jr.
Executive Director

(850) 488-2415
Toll Free (866) 355-7902
FAX (850) 488-8944

www.justiceadmin.org

COMMISSIONERS

Brad King, Chair
State Attorney
Diamond R. Litty
Public Defender
Jerry Hill
State Attorney
Nancy Daniels
Public Defender

MEMORANDUM #031-13HR

TO: Agency Administrators

FROM: Carolyn Horwich, J.D., Director of Human Resources

THROUGH: Rip Colvin, Executive Director

SUBJECT: Getting Ready for 2014 Open Enrollment

DATE: October 13, 2013

The 2014 Pre-Tax Benefits Open Enrollment begins on October 21st at 8 a.m. Eastern Daylight (EDT) Savings Time and will end on November 8th at 6 p.m. Eastern Standard Time (EST).

We are planning to hold two Open Enrollment Informational Sessions this week, Thursday, October 17th and Friday, October 18th. Both sessions will be provided through WebEx and will cover the same material and occur at 10:00am eastern time. An email will follow this memorandum with the information needed to access the sessions.

In preparation for this year's open enrollment there are some key dates to remember:

- Benefit Fair's are October 4th, October 21st - November 6th
- Open Enrollment packets should be mailed to all eligible employees October 7th - 14th
- Open Enrollment Begins October 21st - November 8th
- Correction Period for Open Enrollment will be November 11th - 22nd

To everyone's delight, there are very few changes for the 2014 plan year:

- Open Enrollment forms will **not** be available as well as forms for the 2014 plan year
- Pre-existing limitations for PPO plans have been removed
- Health Savings contributions increase: single \$3,300 and family \$6,550

The State Group Insurance Program to include certain variable hour employees:

- The Health insurance premiums are the same as Career Service:
 - Individual \$50; Family \$180
 - Eligible for spouse program: \$15 each
- Eligible for HSA contribution; basic life: employee must enroll and pay \$4.54 monthly premium; dental, vision and other supplemental insurance plans; Dependent Care

Reimbursement Account. However, they will **not** be eligible for optional life or Medical Reimbursement Account or the Limited Purposes Medical Reimbursement Account.

If you have any questions, please do not hesitate to contact Amy Maros at Amy.Maros@justiceadmin.org or Amber Moore at Amber.Moore@justiceadmin.org. Both can be reached at 850.488.2415.

SEPTEMBER 16, 2011