



THE STATE OF FLORIDA  
**JUSTICE ADMINISTRATIVE COMMISSION**

227 North Bronough Street, Suite 2100  
Tallahassee, Florida 32301



**Alton L. "Rip" Colvin, Jr.**  
Executive Director

(850) 488-2415  
FAX (850) 488-8944

[www.justiceadmin.org](http://www.justiceadmin.org)

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**MEMORANDUM 031-19HR**

TO: Agency Administrators  
FROM: Carolyn Horwich, Esq., Director of Human Resources  
THROUGH: Rip Colvin, Executive Director  
SUBJECT: Life Insurance of North America  
DATE: August 28, 2019

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**CIGNA Disability Income Protection**



**Annual Awareness Period**  
**September 3 – November 1, 2019**

This is the time to enroll or **make changes** to the payroll deducted plan offered to all active full-time employees in participating agencies.

**Disability Income Protection - Deduction Code 0300**

CIGNA can help protect your income in the event you are unable to work due to a covered accident or sickness. Coverage is based on the insured's salary and the group they have selected.

The following benefits have been added at no additional cost to you:

- Social Security Advocacy
- Identity Theft Program
- Survivor Benefits
- Will Preparation

Please take a moment to review the benefit highlights: [Monthly | CIGNA Disability Income Protection Plan](#) or [Bi-Weekly | CIGNA Disability Income Protection Plan](#). After viewing the brochure, select Enroll Now to begin the online application.

You may also mail or fax Enrollment Forms to:



Capital Insurance Agency, Inc.  
P.O. Box 15949  
Tallahassee, Florida 32317  
Attn: Group Benefits Department  
Fax: (850) 386-7116

If you have any questions regarding the plan, [contact your local Representative](#) or Capital Insurance Agency's Home Office at 1-800-780-3100.

*\* If you are currently participating in the program, the plan will continue automatically. You do not need to re-enroll.*

*\* Please note that these benefits are post-tax and are separate from the state sponsored pre-tax open enrollment period. Please direct all questions and submit Enrollment Forms as indicated above and not to the People First Service Center.*