



THE STATE OF FLORIDA
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MEMORANDUM #040-15HR

TO: Agency Administrators

FROM: Carolyn Horwich, J.D., Director of Human Resources

THROUGH: Rip Colvin, Executive Director

SUBJECT: State Holidays - **2016**

DATE: October 12, 2015

The attached chart reflects the days that are observed as paid holidays by state agencies.

Please note: If the actual holiday falls on Saturday, the preceding Friday is observed as a holiday. When a holiday falls on Sunday, the following Monday is observed as a holiday.

Full-time employees are entitled to one personal holiday each year. Personal holidays are credited to eligible employees on July 1, and must be taken by the employee by June 30 of each year.

2016 HOLIDAY SCHEDULE		
HOLIDAY	DAY OBSERVED	DATE OBSERVED
Christmas Day	Friday	December 25, 2015
New Year's Day	Friday	January 1, 2016
Martin Luther King, Jr. Day	Monday	January 18, 2016
Memorial Day	Monday	May 30, 2016
Independence Day	Monday	July 4, 2016
Labor Day	Monday	September 5, 2016
Veteran's Day	Friday	November 11, 2016
Thanksgiving Day	Thursday	November 24, 2016
Friday After Thanksgiving	Friday	November 25, 2016
Christmas Day	Monday	December 26, 2016
New Year's Day	Monday	January 2, 2017
Martin Luther King, Jr. Day	Monday	January 16, 2017