

INVITATION TO NEGOTIATE (ITN)
ITN No: JAC - 2017.01
ONLINE LEGAL RESEARCH
JUSTICE ADMINISTRATIVE COMMISSION
LEXIS/NEXIS' QUESTIONS AND ANSWERS

| # | Question | Answer |
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| 1. | ITN Section 4.1, last sentence, indicates JAC reserves the right to award contracts to one or multiple Respondents. Would the most efficient and economical decision be to award all services to one Vendor? | The ITN speaks for itself. |
| 2. | ITN Section 4.2.4(a) requests password options for legal materials only, public records only, investigative materials only, and legal content combined with the other types of materials. However, Attachment A requests pricing for only: (1) legal + public records + news combined; and (2) investigative materials only. Should Section 4.2.4(a) or Attachment A be revised for consistency? | This inconsistency will be addressed by modifying Subsection 4.2.4(a) by issuance of an Addendum by the JAC. See answer to West's Question No. 39. |
| 3. | In addition to legal, public records, news and investigative content, may Respondents include pricing for optional complementary add-on solutions that would benefit agencies? | The JAC anticipates that such optional add-on solutions could be proposed in the negotiation phase of this solicitation and not in modification of Attachment A, Price Sheet, which is not permitted. |
| 4. | ITN Section 5.6 lists headings that the Technical Section must include. Many of them request descriptions of specific content types. We also would like to respond to each content item in Section 4.2. Should we create a separate heading dedicated to Section 4.2 only? | See answer to West's Question No. 33 which addresses the explicit, mandatory format of the Technical Section as set forth in Section 5.6 of the ITN. Section 4.2 addresses the mandatory content of the databases contained in the proposer's offered proposal in response to the ITN, and not what goes into the Technical Section of the submitted response. The format of your response must comport with Section 5.6 of the ITN and use the required format and headings. |

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| 5. | ITN Section 5.6(n) lists the Price Sheet among items to be included in the Technical Section. However, Section 5.1(b) says the Price Sheet should be submitted and sealed separately from the Technical Section. Please clarify. | See answer to same question posed by West in Question No. 34. This inconsistency, as identified, in this question, will be the subject of an Addendum to the ITN which will rectify the inconsistency by removing the phrase "including Price Sheet" from Section 5.6(n). |
| 6. | ITN Section 2.10 lists documents that the Contract will incorporate. If Respondents would like to propose changes to terms and conditions in the ITN (e.g., Section 3 "Contract Terms"), should proposed changes be included in the Technical Section? Or should proposed changes be submitted and discussed later during negotiations, after ITN packages are due? Similarly, should Respondents include in the Technical Section the Vendor's licensing terms governing access to and use of the online research solutions? Or should those licensing terms be submitted and discussed at a later date? | All proposals must meet all mandatory terms and conditions of the ITN. By definition, in the issuance of an ITN as a method of solicitation, the JAC intends, and the express language of the ITN mandates, that there will be a negotiation period. This is the only portion of the ITN process wherein any proposed changes to the terms and conditions of the ITN could potentially be brought up by a respondent. Similarly, information regarding a respondent's licensing terms governing access to and use of the online research database solutions could be a part of that same negotiation process. |
| 7. | Should Attachment B (Vendor Information Sheet) be included in the Technical Section | Yes. |
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