

# Everything You Wanted to Know About Grants.gov



# Through the Eyes of the Applicant Register, Find, and Apply



# **Getting Registered**

#### **Get Registered -**Dun & Bradstreet (DNB) and the System for Award Management (SAM)



&B h Confic	bence D&B DUNS Numbers™ for US Government Contractors & Grantees	STEELEFER BARRED ENT	USERNAME PASSWORD  Foreot Username? Foreot Password?  Create an Accourt
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D&B	Welcome to the D&B D-U-N-S Request Service for US Federal Government Contractors and Grantees	The System for Award Management (SAU) is a free web-site which consolidates allow you to access the full fum	Ath SAM will citionality of
	Dun & Bradstreet (D&B) provides a D-U-N-B Number, a unique nine digit identification number, for each physical location of your business. D-U-N-S Number assignment is FREE for all businesses required to register with the US Federal government for contracts or grants.	Catalog of Federal Dometric Assistance Catalog of Federal Dometric Assistance Currently CCR, FedBeg, ORCA and EPLS have been migrated into SAM. Over the	ly need your an account Please shows to register at this time, you can still Search SAM.
	- 	coming years, additional system migrations will be completed.	registered vendors.
	Click here to request your D-U-N-S Number by phone (for U.S., Puerto Rico, and U.S. Virgin Islands Only). For technical difficulties, contact gork@dnb.com	NEWS AND ANNOUNCEMENTS USER GUIDES AND HELPFUL FOI	RMER CCR REGISTRANTS
		SAM is still experiencing some performance issues, which may result Additional information, such as a full not	Ju had an active record in CCR, you have an active record in SAM. You d need to do anything in SAM at this time, unless a change in your
		in a downess of page loading or maybe User Guide, Quick Start Guidean a busi even a web page error. We are Helpful Hints, is a vailable in the User or tr working to immory the besigues as Guides section of HELP. eme	iness circumstances requires a change in SAM in order for you to be paid o receive an award. SAM will send notifications to the registered user vi- ail 60, 30, and 15 days prior to expiration of the record. You can search

- Register with Dun & Bradstreet at <u>http://www.dnb.com</u>
- Requires TIN from IRS and organization information
- You will be issued a **DUNS** number
- Takes 3 5 business days

- Upon receipt use the DUNS to register with the System for Award Management (SAM) at <u>www.SAM.gov</u>
- Establish the following:
  - EBIZ POC: Individual oversees all activities for organization within Grants.gov and grants permissions to Authorized Organization Representatives
  - MPIN: Marketing Partner Identification Number
- Takes 3 5 business days

#### Get Registered -SAM & Grants.gov



**SAM** HOME SEARCH REPORTS SAM HELP 'he System for Award Managemen Why Register? Registering with SAM wi а, ot systems and the atalog of Federal Domestic Assistance What will you need ly CCR, FedReg, ORCA and EPLS been migrated into SAM. Over the ease enter your se. egistered vendors Create an Ac NEWS AND ANNOUNCEMENTS USER GUIDES AND HELPFUL FORMER CCR REGISTRANTS HINTS If you had an active record in CCR, you have an active record in SAM. You do SAM is still experiencing some performance issues, which may result. Additional information, such as a full not need to do any thing in SAM at this time, unless a change in your in a disvense of page leading or maybe version and the second sec orking to improve these issues as Guides section of HELP. email 60. 50, and 15 days prior to expiration of the record. You can searc

- Organization data, EBIZ POC information, and MPIN are electronically transferred from SAM to Grants.gov.
- The organization is set up in Grants.gov and individuals within the organization are now able to register with Grants.gov
- NOTE: EBIZ POC must <u>renew</u>
   <u>SAM registration annually</u>

Apply for Gran Grants gov provides an over- for for federal grants. In order your organization must comp process. Apply for Grant Opportun Find Open Grant	ts iew of the process to APPLY to apply for a grant, you and/or ele the Grants.gov registration inities - Opportunities		
NEWEST OPPORTUNITIES	BROWSE CATEGORIES BROWSE AGENCIES BROWSE ELIGIBII	LITIES	
u		View More	»
Funding Opportunity Number	Opportunity Title	Agency	^
PA-14-156	Extended Development, Hardening and Dissemination of Technologies in Biomedical Computing, Informatics and Big Data Science (R01)	National Institutes of Health	
PA-14-155	Early Stage Development of Technologies in Biomedical Computing, Informatics, and Big Data Science (R01)	National Institutes of Health	
PA-14-154	Early Stage Development of Technologies in Biomedical Computing, Informatics, and Big Data Science (R43/R44)	National Institutes of Health	
PA-14-157	Early Stage Development of Technologies in Biomedical Computing, Informatics, and Big Data Science (R41/R42)	National Institutes of Health	
PAR-14-153	Temporal Dynamics of Neurophysiological Patterns as Potential Targets for Treating Cognitive Deficits in Brain Disorders (R01)	National Institutes of Health	
PAR-14-158	Temporal Dynamics of Neurophysiological Patterns as Potential Targets for Treating Cognitive Deficits in Brain Disorders (R21)	National Institutes of Health	
USDA-NRCS-GA-14-0001	GA Conservation Innovation Grant -2014	Georgia State Office	
NWP-14-0006	Water Quality Data Collection and Planning at Willow Creek Reservoir	Dept. of the Army Corps of Engineers	
NPS-14-NERO-0007	Lower Eastside Tenement	National Park Service	
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#### Grants.Gov Updates:

- A Scheduled Maintenance Production Outage Alert:
- System will go Offline Saturday March 22, 2014 at 12:01 AM EST.
- System will go Online Monday March 24, 2014 at 6:00 AM EST.

For more information on scheduled maintenance outages and status updates, please visit the following: Grants.gov Calendar » Grants.gov Blog »

#### Did You Know?

- Did you know that Grants.gov must receive verification of registration electronically from SAM before AORs can submit applications on Grants.gov? Please allow 24-48 hours from the date of the SAM
- Please allow 24-48 hours from the date of the SAM email notification to complete the electronic process. To quickly and easily verify Grants.gov AOR status, click here

#### **Financial Assistance**

Grants.gov does not provide personal financial assistance. To learn where you may find personal financial assistance, please visit USA.gov

#### Suspect Fraudulent Activity?

The United States Government does not require payment, of any kind, to receive federal grants. To report suspected fraudulent activity, click here.

#### **Get Registered -**About the EBIZ Point of Contact and AORs





One organization can have **MANY** AORs

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### Get Registered -

#### **Registering with Grants.gov to be an AOR**



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					Next »							

### **Get Registered -**Enter your Registration Information



GRANTS.GOV > Register > Register With Grants.gov

#### REGISTER WITH GRANTS.GOV

Before you can register as organization applicant with Grants.gov, you will need to obtain a DUNS number and complete registration in SAM. This process can take up to 4 weeks. Once you have completed these two items, enter your organization DUNS or DUNS+4 number below and press the "Register" button.

Once your DUNS number has been verified, you can submit your registration to Grants.gov. An e-mail will be generated to your organization's E-Business Point of Contact. Once the E-Business Point of Contact has verified you as an Authorized Organization Representative (AOR) and assigned you rights in the application, you will be authorized to submit grant applications through Grants.gov on behalf of your organization.

To register for a username and password, enter the organization 's DUNS OR DUNS+4 Number and then click the "Register" button below.



#### Tips for registering:

- Ask the grant administrator, chief financial officer, or authorizing official of your organization to identify your DUNS number and to determine if your organization is registered with the SAM. If your organization does
  not know its DUNS Number, call Dun & Bradstreet at 1-866-705-5711 and follow the automated prompts to obtain this information. If your organization is not registered with SAM, apply by phone (1-866-806-8220)
  or register online at http://www.sam.gov.
- Once you have a DUNS number and are registered with SAM, you must create a Grants.gov account to begin the process of applying for federal grants.
- Grants.gov currently supports associating only one DUNS number per credential. A future enhancement is planned to provide the ability to assign multiple DUNS numbers to a credential.
- Registering with Grants gov is a simple process. Guidance on this process is included in the tutorial, user guide and Help section of this site. Please click on the Applicant tab for further assistance.

### **Get Registered -**Enter your Registration Information



GRANTS.GOV > Register > Register With Gr	ants.gov > Applicant Registration
APPLICANT REGISTRATIC	NC
Please enter your information below. Required fields are denoted with an asterisk (*). The following special characters are allowed: qu	uestion marks, periods, dashes, underscores, and @ symbol (Password and username are not subject to these restrictions.)
First Name: Applicant	MI: * Last Name: Grants
* Job Title: Applicant	DUNS: 000000000000000000000000000000000000
* Telephone: 000-000-0000 * Email:	applicant3@grants.gov
Secret Question: Where do I apply for Federa	al Grants?
* Secret Answer: Grants.gov	
* UserName: Applicant3	
* Password:	* Confirm Password: •••••••
Your password must contain at least eight (8) lowercase letter (a-z); at least one (1) number Continue	characters including: at least one (1) uppercase letter (A-Z); at least one (1) (0-9); and at least one (1) special character (e.g. ! @ # \$ % ^ & *).
Warning Notice	
This is a U.S. Government computer system, whic violators to criminal, civil, and/or administrative act	ch may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this computer system may subject tion.



#### Warning Notice

This is a U.S. Government computer system, which may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.

All information on this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Such information includes sensitive data encrypted to comply with confidentiality and privacy requirements. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

A temporary password is emailed to EBIZ POC email address that was received from SAM.

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### **Get Registered** – Completing Your Registration



### • AOR Authorization by your EBIZ POC

- The EBIZ POC at your organization will receive an email notifying him/her of your registration.
- The EBIZ POC must login to Grants.gov to confirm you as an AOR.
- You will be unable to submit a grant application unless you are confirmed as an AOR by your EBIZ POC.
- An AOR can assign roles if they have access to the organizational MPIN.

### Track AOR Status

- At any time, you can track your AOR status by logging in with your username and password.
- You will receive a confirmation email notifying you that you've been authorized as an AOR for your organization.



# How To Navigate Grants.gov

### Grants.gov Homepage



FIND. APPLY. SUCCEED."

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Find Grants SEARCH Grants.gov for more specific criteria. All 26 federal grant-making a Grants.gov. You do not h find grant opportunities. Search Grant Opport Find Open Grant	your federal grants by discretionary grants of agencies can be found nave to register with Gra tunities »	APPLICANT ACTIO » Apply for Grants » Track My Applicat ities	DNS APPLICAN » Grant Elig ion » Individual » Organiza » Grant App » Applicant » Applicant	IT RESOURCES gibility IRegistration plication Process FAQs Resources Tips			GRANTS.GOV Updates: Marking GRANTS.GOV System Enhancement: System Outage May 10-12, 2014 Release 12.3.4-SAM Integration & Minor Enhancements For more information on scheduled maintenance outages and status updates, please visit the following: Grants.gov Calendar » Grants.gov Blog » Did You Know?
							DId You Know?
NEWEST OPPORTUNITIES	S BROWSE CATEG	BROWSE	AGENCIES	BROWSE ELIGIBILITIES	Vie	ew More »	Did you know that Grants.gov must receive verification of registration from SAM electronically
Funding Opportunity Numbe	r	Opportu	unity Title		Agency		Please allow 24-48 hours from the date of the SAM
SMART-2014-3915	SMART FY Campus	Sexual Assault Perpet	rator Treatment Pi	ilot Project	SMART		email notification to complete the electronic process. To guickly and easily verify Grants.gov AOR status.
ED-GRANTS-042914-001	Office of Elementary CFDA Number 84.18	and Secondary Educa 4M	tion (OESE): Proje	ect Prevent Grant Program	Department of E	ducation	click here.
RFA-HS-14-010	Disseminating and In in Clinical Practice Us	nplementing Evidence sing Mobile Health Teo	from Patient-Cent hnology (R21)	ered Outcomes Research	Agency for Heal Research and	Ith Care Quality	Financial Assistance
R14AS00037	Fish and Wildlife Coo	ordination Act			Bureau of Recla	amation	Grants.gov does not provide personal financial
S-GE800-RFA-14-GR-040	Media Education Pro	gram			Department of	f State	assistance. To learn where you may find personal     financial assistance, please visit USA gov
NOI-04-ETHIOPIA	Notice of Intent-Ethio	pia			OASAM	1	infancial assistance, please visit 0 SA.gov.
RFA-FD-14-013	Post-market surveilla	nce evaluation of auth	orized generic dru	g products (U01)	Food & Dr Administrat	tion	Suspect Fraudulent Activity?
RFA-FD-14-014	Effect of Therapeutic	Class on Generic Drug	g Substitutions (U	D1)	Food & Dr Administrat	tion	The United States Government does not require
RFA-674-14-000001	Voluntary Medical Ma Delivery and Support	ale Circumcision (VMM to the Government of	IC), Early Infant Ci the Kingdom of S	ircumcision (EIMC) Servic waziland	e South Africa U Pretoria	JSAID-	report suspected fraudulent activity, Click here.
RFA-FD-14-015	Pharmacokinetic/Pha Release Products in	armacodynamic (PK/PE Attention Deficit Hyper	0) Studies of Meth activity Disorder (/	ylphenidate Extended ADHD) Patients (U01)	Food & Dr Administrat	ug tion	
IVV-TESTING-VALID-1	IVV-TESTING-VALID	)-1c			IV&V Test Ag	gency	

### **Applicant Resources**



FIND. APPLY. SUCCEED."

#### GRANTS.GOV > Applicants > Applicant Resources

#### APPLICANT RESOURCES

\* Apply for Grants

#### APPLICANT RESOURCES

- » Grant Eligibility
- » Individual Registration
- » Organization Registration » Grant Application Process
- » Applicant FAQs
- » Applicant Resources
- » Associations & Organizations
- » Resources from Grantors
   » Agencies Providing Grants
- » Applicant Tips

#### Applicant Resources Lists Several Tools and Documents to Help you with Grants.gov

#### Frequently Asked Questions and Answers

Here are links to our most frequently asked questions pages for Grants gov applicants.

- Applicant FAQs
- General FAQs are found under Support
- Public Law 106-107 FAQs can be found under Grant Regulations

#### User Guides & Checklists

- Instructions for Applicant Registration, Finding and Applying for Grants
- Grants.gov Applicant User Guide A detailed guide for Organizations and Individuals on registration, finding and applying for grant
   opportunities.
- Life of A Grants.gov Application Package A diagram depicting the role of the Grantor, Grants.gov and the applicant in regards to the life cycle
   of a grant application package.
- E-Biz POC Registration Checklist Registration guidance for your organization's E-Business Point of Contact (E-Biz POC).
- Corganization Registration Checklist Registration guidance for any type of organization.

#### Training

- Grants gov Applicant Training Video G<sup>2</sup> Register, Find, and Apply. Watch an overview on how to Register with Grants gov, Find Grant Opportunities and understand your search results, and how to Apply for Grant Opportunities. If you have any additional questions please visit the Applicant Resources section of Grants gov.
   C Stand A Quick Start Guide For New Grantee Registration and SAM Video Tutorial for New Applicants are tools created by the General Services
- JSAM Quick Start Guide For New Grantee Registration and SAM Video Tutorial for New Applicants are tools created by the General Services Administration to assist those registering with the System for Award Management (SAM). If you have questions or concerns about your SAM registration, please contact the Federal Support desk at https://www.fsd.gov.

#### General Support

- N Customer Service Process A diagram depicting the procedures the Grants.gov Contact Center follows when a customer calls for assistance.
- Glossary A reference of definitions and terms used throughout the site.
- Grant Fraud Whom to contact if you think that someone is fraudulently representing Grants.gov.
   Grants.gov Presentation Request Form Fill out this form if you have an upcoming event you would like Grants.gov to attend or if you would like to
  request a complimentary Grants are presentation on the Find and Apply process.
- Recovery Act Find information about Recovery Act Funding and Grants.gov participation

#### Technical Support & Self-Help

- Grants.gov Compatible Software There are several software applications that allow you to successfully navigate the Grants.gov pages and complete your application. Check our compatibility tables to ensure that you are using versions that are compatible with Grants.gov.
- Self-help Portal is a searchable knowledgebase. The portal also includes answers to the top ten questions received by our Contact Center and it
   allows you to check the status of an existing ticket.
- · Troubleshooting Tips Help with common troubleshooting issues.
- If you need additional help, our Contact Center is open 24 hours a day, 7 days a week, to help you with issues regarding Grants.gov and can be reached by email support@grants.gov or call 🛐 1-800-518-4726.

#### Grants Community

- Associations & Organizations For additional information on grants, you can visit and read about these grant associations and organizations.
- Resources from Grantors A listing of the 26 federal agencies and their resources. Simply find the agency you are interested in and click on the link to be directed to their resources.
- Agencies Providing Grants The Department of Health and Human Services is the Grants.gov program's managing partner, and allows access to the 26 federal grant-making agencies available through this convenient E-Government initiative. Below are the links to those agency websites

- Applicant Resources include
- FAQs
- User Guides
- Check lists
- General
   Support
- Technical Support & Self-Help
- Grants
   Community

# Subscriptions and E-mail Notifications



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Subscribe now and receive notifications of new grant opportunity postings and updates on Grants.gov. You do not need to be a registered user of Grants.gov to sign-up for this service.

#### Grants.gov RSS Feed

Stay informed about new and updated grant opportunities. Once you see all of the benefits of receiving the Grants.gov RSS feed, you may want to discontinue your email notification subscription. Subscription Services - Unsubscribe

All Grants Notices Receive daily notification of all new grant opportunities.

#### Notices Based on Advanced Criteria

Select notifications based on specific criteria such as funding instrument type, eligibility or sub-agency.

#### Notices Based on Funding Opportunity Number

Select this option to receive notifications based on Funding Opportunity Number (FON). A FON is a number that a federal agency assigns to its grant announcement.

#### Subscription Services - Unsubscribe

If you receive an error message when you attempt to unsubscribe please send an email to support@grants.gov. To remove one or more subscriptions please include the email(s) in the message. In the subject line please verify it says "Unsubscribe".



# How to Search for Funding Opportunities

### **Find Grant Opportunities**



FIND. APPLY. SUCCEED."

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PA-14-156	Extended Develop Biomedical Comp	pment, Hardening and uting, Informatics and	Dissemination of Technolog Big Data Science (R01)	ies in National Institu	ites of Health	<ul> <li>before AORs can submit applications on Grants.gov?</li> <li>Please allow 24-48 hours from the date of the SAM email notification to complete the electronic process.</li> </ul>				
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### High Function Home Page

FIND. APPLY. SUCCEED."

GRANTS.GOV<sup>™</sup>

HOME ABOUT SEA	IRCH GRANTS APPLICANTS - GRANTORS - SYSTEM-TO-S	YSTEM - FORMS - OUTREA	CH - SUPPORT -	links in the home pa
Apply for Gran Grants.gov provides an over for for federal grants. In orde your organization must comp process. Apply for Grant Opportu	ts tice wo fit the process to APPLY to apply for a grant, you and/or lete the Grants.gov registration Inities a Opportunities		Grants.Gov Updates: ▲ Scheduled Maintenance Production Outage Alert: • System will go Offline Saturday March 22, 2014 at 12:01 AM EST. • System will go Online Monday March 24, 2014 at 6:00 AM EST. For more information on scheduled maintenance outages and status updates, please visit the following: Grants.gov Calendar » Grants.gov Blog »	tabs: - Newest Opportunities (based on open date) - Browse Categories (e.g. health
NEWEST OPPORTUNITIES	BROWSE CATEGORIES BROWSE AGENCIES BROWSE ELIGIBILI	TIES	Did You Know?	nealth,
Funding Opportunity Number PA-14-156 PA-14-155	Opportunity Title Extended Development, Hardening and Dissemination of Technologies in Biomedical Computing, Informatics and Big Data Science (R01) Early Stage Development of Technologies in Biomedical Computing, Informatics, and Big Data Science (R01)	Agency Agency National Institutes of Health National Institutes of Health	Did you know that Grants.gov must receive verification of registration electronically from SAM before AORs can submit applications on Grants.gov? Please allow 24-48 hours from the date of the SAM email notification to complete the electronic process. To quickly and easily verify Grants.gov AOR status, click here	<ul> <li>housing, etc.</li> <li>Browse Agencie</li> </ul>
PA-14-154	Early Stage Development of Technologies in Biomedical Computing, Informatics, and Big Data Science (R43/R44)	National Institutes of Health	Financial Assistance	(e.g. HHS, EPA, Education DHS
PA-14-157 PAR-14-153	Early Stage Development of Technologies in Biomedical Computing, Informatics, and Big Data Science (R41/R42) Temporal Dynamics of Neurophysiological Patterns as Potential Targets for	National Institutes of Health	Grants.gov does not provide personal financial assistance. To learn where you may find personal financial assistance, please visit USA.gov	etc.)
PAR-14-158	Treating Cognitive Deficits in Brain Disorders (R01) Temporal Dynamics of Neurophysiological Patterns as Potential Targets for Treating Cognitive Deficits in Brain Disorders (R21)	National Institutes of Health	Suspect Fraudulent Activity?	<ul> <li>Browse Eligibili</li> <li>(type of</li> </ul>
USDA-NRCS-GA-14-0001 NWP-14-0006	GA Conservation Innovation Grant -2014 Water Quality Data Collection and Planning at Willow Creek Reservoir	Georgia State Office Dept. of the Army Corps of Engineers	▲ The United States Government does not require payment, of any kind, to receive federal grants. To report suspected fraudulent activity, click here.	organization; e.g
NPS-14-NERO-0007 NAWCAD-14-1-0001	Lower Eastside Tenement FY 14 NAWCAD Lakehurst STEM Grants	National Park Service		governments, no

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Search for grants by entering a keyword in the Header Search and Clicking the **Go** button

#### OR by entering:

- Keyword
- Funding Opportunity Number, or
- CFDA Number
- OR by entering:
  - Filtering search results on left side of the page

### and Clicking the **Search** button

Security - FEMA

### Find – Search Grants

HOME

Keyword(s):

Funding Opp #:

CEDA Number

Grant (5)

ELIGIBILITY:

CATEGORY:

AGENCY:

Account (1)

Services (9)

(4)ANA (1)

Services (2)

Education (1) Health (2)

Income Security and Social Services (4)

All Department of Education Developer

Administration for Children and Families

✓ Centers for Medicare & Medicaid

All Department of Homeland Security - FEMA

✓ Health Resources & Services Administration (2)

All Department of Health and Human



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- Refine your Search results for grants by selecting or deselecting criteria options including, but not limited to:
  - **Funding Agency**
  - Eligibility
  - Category
  - **Date ranges**
- As options are selected, they are displayed in the blue filter box above the search results. Users have an alternative method of removing criteria by clicking the "X" in the filter box.

### **Search Results**

HOME

Keyword(s):

- ELIGIBILITY:

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Account (1)

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(4) ANA (1)

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Administration for Children and Families

Centers for Medicare & Medicaid

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Health Resources & Services Administration (2)



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- Search results and criteria options are reset when the user clicks Search or Go buttons
- Search results are immediately refreshed when criteria options are selected or when previously selected options are deselected.
- Uses have the ability to export refined Search Results

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# What's in a Funding Opportunity?

### **Synopsis**



CONTACT US | MANAGE SUBSCRIPTIONS | REGISTER SEARCH: Grant Opportunities V Enter Keyword. GRANTS.GOV™ APPLICANTS -SYSTEM-TO-SYSTEM HOME ABOUT SEARCH GRANTS GRANTORS -FORMS -OUTREACH -SUPPORT GRANTS GOV Search Grants VIEW GRANT OPPORTUNITY « Back I Link 04302014-OPPORTUNITY-TL Opportunity A General Dynamics Information Technology SYNOPSIS DETAILS Print Synopsis Detail The synopsis for this grant opportunity is detailed below, following this paragraph. This synopsis contains all of the updates to this document that have been posted as of 4/30/2014. If updates opportunity synopsis, update information is provided below the synopsis If you would like to receive notifications of changes to the grant opportunity click send me change notification emails. The only thing you need to provide for this service is your email address. No other information is requested. Any inconsistency between the original printed document and the disk or electronic document shall be resolved by giving precedence to the printed document -General Information Posted Date: Apr 30, 2014 Document Type: Grants Notice Funding Opportunity Number: 04302014-OPPORTUNITY-TL Creation Date: Apr 30, 2014 Funding Opportunity Title: Opportunity A Original Closing Date for Applications: Apr 30, 2015 Opportunity Category: Discretionary Current Closing Date for Applications: Apr 30, 2015 Funding Instrument Type: Grant Archive Date: May 30, 2015 Category of Funding Activity: Humanities (see "Cultural Affairs" in CFDA) Estimated Total Program Funding: Information and Statistics Award Ceiling: \$500,000 Income Security and Social Services Law, Justice and Legal Services Award Floor: \$1 Recovery Act Regional Development Science and Technology and other Research and Development Category Explanation: Expected Number of Awards: 5 CFDA Number(s): 00.000 -- Not Elsewhere Classified Cost Sharing or Matching Requirement: No Eligibility Eligible Applicants: Unrestricted (i.e., open to any type of entity above), subject to any clarification in text field entitled "Additional Information on Eligibility" Additional Information on Eligibility: Additional Information Agency Name: General Dynamics Information Technology Description: Technology enhancement. Link to Additional Information: Contact Information: If you have difficulty accessing the full announcement electronically, please contact: Torrance Lawery Tech Writer Phone 03248032 Agency

The Synopsis contains high level information about the funding opportunity such as:

- Funding Opportunity Number
- Open/Close date
- Program Funding Amount
- Number of Awards
- Program Contact Information
- Synopsis Details can be printed by Clicking the **Print Synopsis Details** link.

### Synopsis Version History

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National Science Found	dation				
SYNOPSIS DETAILS VERSION HISTORY	FULL ANNOUNCEMENT	APPLICATION PACKAGE			
Synonsis Version History	←				Print Displayed Version
The following files represent the modifications	s to this synopsis with the char	ges noted within the document	ts. The list of files is arranged from newe	est to oldest with the newest file repr	esenting the current
synopsis. Changed sections from the previou	s document are shown in a lig	ht grey background.			
Synopsis	Version Name	Mo	dification Description	Date Modified	
Current Version	1	Iodified contact information and	d URL.	Mar 3, 2009	
Version #1				Apr 20, 2004	
Original Version				Apr 20, 2004	
General Information	Grants Notice		Posted Date:	Apr 19, 2004	
Funding Opportunity Number:	NSF-GRANTS-012706-005		Creation Date:	Mar 3, 2009	
Funding Opportunity Title:	Education and Special Progra	ms	Original Closing Date for Applications:	This program accepts proposals a	t any time during the
Opportunity Category:	Discretionary			year and has no fixed due dates.	
Funding Instrument Type:	Grant		Current Closing Date for Applications:	This program accepts proposals a year and has no fixed due dates	any time during the
Category of Funding Activity:	Science and Technology and Development	other Research and	Archive Date:		
Category Explanation:	Bevelopment		Estimated Total Program Funding:		
Expected Number of Awards:			Award Ceiling:		
CEDA Number(s):	47 049 Mathematical and Pl	vsical Sciences	Award Floor:		
Cost Sharing or Matching Requirement:	No				
– Eligibility –					
Eligible Applicants: Unre Additional Information on Eligibility:	stricted (i.e., open to any type o	f entity above), subject to any cl	arification in text field entitled "Additional	Information on Eligibility"	
- Additional Information					
Agency Name: National S	cience Foundation				<b>V</b>
Description: The Educa sub-discip supports t	ation and Special Programs un blinary lines in astronomy or ha he early career-development a	it of the Astronomical Sciences ve significant educational com ctivities of teacher-scholars; NS e deucations: Pacacache Strongia	Division administers all Foundation-wid ponents. Programs include Faculty Early SF Astronomy and Astrophysics Postdod Stepsor for Undergraduatory (PEU) Sites ar	de (crosscutting) programs, as well a career Development (CAREER), a p toral Fellowships (AAPF), the only po d Supplements a program that our	is programs that cross prestigious award that stdoctoral program for

The Version History displays a table with synopsis modifications

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- To display an earlier version, the user clicks on the desired Version Name
- The fields modified are highlighted in gray

### **Full Announcement**



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IEW GRANT	OPPORTUNI	ΓY				
043020 Opportu General	14-OPPORTUNIT) unity A I Dynamics Inform	(-TL nation Technology			«	Back   Link
YNOPSIS DETAILS	VERSION HISTORY	FULL ANNOUNCEMENT	APPLICATION PACKAGE			
CYNOPSIS DETAILS	VERSION HISTORY	FULL ANNOUNCEMENT	APPLICATION PACKAGE		Print Announce	ment List
SYNOPSIS DETAILS	VERSION HISTORY e links to download the full Announcement G	FULL ANNOUNCEMENT	APPLICATION PACKAGE	Description	Print Announce File Type	ment List
SYNOPSIS DETAILS Click on the following file Full Announcement	VERSION HISTORY Inks to download the full Announcement G	FULL ANNOUNCEMENT	APPLICATION PACKAGE	Description	Print Announce File Type ZIP	ment List

You can retrieve the full RFA, Funding Opportunity Announcement, and any supplementary documentation

# The Application Package and Instructions





- Click on the Application Tab in order to download the Application Package and the Application Instructions
- Read the instructions to insure that you have the correct Adobe Reader
- Click on download link in order to access the Application Package and the Application Instructions

### Download the Application Package and Instructions - 2





Enter your email address and click submit here if you wish to be notified of any changes to the application package (highly recommended)

If you do not wish to provide your email address click the box at the bottom of this page to the right of the submit button.

### **Download the Application Package and Instructions - 3**



GRANTS.GOV > Applicants > Download Application Package

#### DOWNLOAD APPLICATION PACKAGE

Download Opportunity Instructions and Application. You have chosen to download the application for the following opportunity.

CFDA Number: 00.000: Grants.gov Applicant S2S Testing Opportunity Number: HDTRA1-09-14-FRCWMD-BAA: Fundamental Research to Counter Weapons of Mass Destruction Competition ID: THRUSTAREA6-TOPICC-PHASEI Competition Title: Thrust Area 6-Topic C - Characterize pathogens endemic to Pakistan-Phase I

Agency: Defense Threat Reduction Agency

Opening Date:

Closing Date: 09/30/2014

Since you did not subscribe, you will not be notified of any future changes to this opportunity. If you would like to receive notifications please click here.

Download the instructions and application by selecting the download links below. While the instructions or application files may open directly, you may save the files to your computer for future reference and use. You do not need Internet access to read the instructions or the application once you save them to your computer.

1. Download Application Instruction

2. Download Application Package

Do you want to open or save opp04032014-TG-1-cfda10.001-cid04032014-TG-1.pdf (290 KB) from at07apply.grants.gov?

Save Save as Save and open

Open

« Back

Application Instructions" and then 'Save, "Save As", or 'Save and open' to your access Application Instructions

Click on "Download

 Repeat the same action with "Download Application Package"



# Navigating The Application Package

GRANTS.GC	V* Grant Application Package Print Cancel
Opportunity Title:	ADOBE-VERSIONING-TEST-ONLY
Offering Agency:	Test Agency
FDA Number:	10.001
FDA Description:	Agricultural Research_Basic and Applied Research
pportunity Number:	ADOBE-VERSIONING-TEST-ONLY
ompetition ID:	ADOBE-VERSIONING-TEST-ONLY
pportunity Open Date:	04/08/2014
pportunity Close Date:	05/21/2015
I will be submitting a     organization.	Test Person Tester E-mail: test@email.com Phone: 112763456789 upplications on my behalf, and not on behalf of a company, state, local or tribal government, academia, or other type of
ielect Forms to Cor	nplete
Mandatory	Save & Submit Check Package for Errors
Application	for Federal Assistance (SF-424)
Optional	
ACH Vendo	r/Miscellaneous Payment Enrollment Form
<u>Attachment</u>	<u>S</u>
Instructions	
Show Instructions	>>

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.



- The grant application is a PDF file composed of forms
  - Requires Adobe Reader which is a free download from Adobe.com
  - Can be saved to your computer
- The cover page has many components
  - Information on the funding opportunity
  - Closing date
  - Agency contact information
  - Forms to be filled out

# Working on Forms



1. Click on	a mandato	orv form to	b begin	working
	amandate		begin	working

I will be submitting applications on my behalf, and not organization. Application Filing Name: Regression 04282104	on behalf of a company, state, local or tribal government, aca	idemia, or other type of
Select Forms to Complete		
Mandatory	Save Save & Submit Check	Package for Errors
<u>SF424 (R &amp; R)</u> Optional	Warning: JavaScript Window -	2. If there is an error
Research & Related Budget	New: An application that is being submitted to an agency for the first time. Resubmission: An application that has been previously submitted, but was not funded, and is being resubmitted for new consideration. Renewal: An application requesting additional funding for a period subsequent	on the form a message will be
Instructions	to that provided by a current award. A renewal application competes with all other applications and must be developed as fully as though the applicant is applying for the first time.	displayed
Show Instructions >>	Continuation: A non-competing application for an additional funding/budget period within a previou	
3. Select an optional form, open it, and begin working	Please hit the enter key to close this dialog box	

View Burden Statement		OMB Number: 4040-0004 Expiration Date: 8/31/2016		
Application for Federal Assistance SF-424				
1. Type of Submission:     Preapplication     Application     Changed/Corrected Application	2. Type of Application:     New     Continuation     Revision	* If Revision, select appropriate letter(s):  * Other (Specify):		
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier:			
5a. Federal Entity Identifier:		Sb. Federal Award Identifier:		
State Use Only:				
6. Date Received by State:	7. State Application			
* a. Legal Name:				
* b. Employer/Taxpayer Identification Nu	mber (EIN/TIN):	* c. Organizational DUNS:		
* Street1:				
Street2:				
* State:				
Province:     Country:     Zip / Postal Code:		USA: UNITED STATES		
e. Organizational Unit:				
Department Name:		Division Name:		
f. Name and contact information of person to be contacted on matters involving this application:				
Prefix:	First Nam			
Suffix:	·			



- Fields in yellow are mandatory and must be filled in.
- If a mandatory field is not filled in, then you will be unable to submit the application.



# Submitting Your Application Package

# Save, Check, and Submit Your Application



GRANTS.GO	v∞ Grant Applic	ation Package		Print	Cancel
Opportunity Title:	ADOBE-VERSIONING-TEST-ONLY				
Offering Agency:	Test Agency				
CFDA Number:	10.001				
CFDA Description:	Agricultural Research_Basic and Appl	ied Research			
Opportunity Number:	ADOBE-VERSIONING-TEST-ONLY				
Competition ID:	ADOBE-VERSIONING-TEST-ONLY				
Opportunity Open Date:	04/08/2014				
Opportunity Close Date:	05/21/2015				
Agency Contact:	Test Person Tester E-mail: test@email.com Phone: 112763456789				
I will be submitting a organization.	applications on my behalf, and not on behalf o	a company, state, local d	or tribal government, aca	demia, or other t	type of
Select Forms to Cor	nplete	Cours Cours	Cubrait Chask	Daskaga far f	
<u>Application</u>	for Federal Assistance (SF-424)	Save Saves	Check	T ackage 101 t	

Buttons at the top of the cover page of the application allow you to:

- Save
- Check Package for Errors
- Print your application
- Check Package For Errors
  - By clicking the button, if errors are found, a list of errors will be displayed on the form.
  - If no errors are found, the Save & Submit button will become activated.
- Make sure you are connected to the Internet when ready to submit.

### Adobe Submission Screen

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This	is a U.S. Government computer system, which may be accessed and used only for authorized
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subje	ect violators to criminal, civil, and/or administrative action.
All in	formation on this computer system may be intercepted, recorded, read, copied, and disclosed by and
to au	thorized personnel for official purposes, including criminal investigations. Such information includes
sensi	tive data encrypted to comply with confidentiality and privacy requirements. Access or use of this computer
syste	m by any person, whether authorized or unauthorized, constitutes consent to these terms.
Instru	uctions
To su	ubmit your application, please enter your Username and Password in box below and then press the Login button.
User	Name:
Passv	word:
	Login Cancel
Warning	a: JavaScript Window

 Upon clicking Save & Submit, you will be prompted to enter your Grants.gov user name and password.

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 If you are not authorized as an AOR for your organization, you will receive an error message and will be unable to submit your application.

# Sign and Submit Screen



x JavaScript Window GRANTS.GOV\* Application Submission Verification and Signature Opportunity Title: 04282014-TL-SINGLE Offering Agency: General Dy CFDA Number: none CFDA Description: none Opportunity Number: 04282014-TL-SINGLE Competition ID: NEW Opportunity Open Date: 2014-04-28 Opportunity Close Date: 2015-04-28 Application Filing Name: Regression 04282104 Do you wish to sign and submit this Application? Please review the summary provided to ensure that the information listed is correct and that you are submitting an application to the opportunity for which you want to apply. If you want to submit the application package for the listed funding opportunity, click on the 'Sign and Submit Application' button below to complete the process. If you do not want to submit the application at this time, click the 'Exit' button. You will then be returned to the previous

page where you can make changes to the required forms and documents or exit the process.

If this is not the application for the funding opportunity for which you wish to apply, you must exit this application package

and then download and complete the correct application package.

Sign and Submit Application

Exit

 You'll be prompted again to "Sign and Submit".

 This serves as the electronic signature for your application.

Warning: JavaScript Window

# **Receipt Confirmation**



Home > Apply for Grants > Confirmation

#### Confirmation

Thank you for submitting your grant application package via Grants.gov. Your application is

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currently being processed by the Grants.gov sys Grants.gov will send email messages to advise y system. Over the next 24 to 48 hours, you should of your application by the Grants.gov system, an either been successfully validated by the system been rejected due to errors.

Please do not hit the back button on your brows

If your application is successfully validated and s the Grants.gov system, you will receive an additi days or weeks from the date of submission, dep

You may also monitor the processing status of y clicking on the "Track My Application" link listed

Note: Once the grantor agency has retrieved you contact them directly for any subsequent status making any award decisions.

IMPORTANT NOTICE: If you do not receive a confirmation or a rejection email message within Center can be reached by email at <u>support@grants</u> include your Grants.gov tracking number in all co Grants.gov look like GRANTXXXXXXXX. If you have questions please contact the Grants.gov Contact Center: <u>support@grants.gov</u> 1-800-518-4726 24 hours a day, 7 days a week. Closed on federal holidays.

The following application tracking information was generated by the system:

Grants.gov Tracking Number:	GRANT10586223	
Applicant DUNS:	00-000-0000	
Submitter's Name:	Torrance Law	
CFDA Number:		
CFDA Description:		
Funding Opportunity Number:	04282014-TL-SINGLE	
Funding Opportunity Description:	04282014-TL-SINGLE	
Agency Name:	General	
Application Name of this Submission:	Regression 04282104	
Date/Time of Receipt:	2014.05.01 10:41 AM. ED	

TRACK MY APPLICATION – To check the status of this application, please click the link below: http://test.grants.gov/web/grants/applicants/track-my-application.html?tracking\_num=GRANT14

It is suggested you Save and/or Print this response for your records.

- A confirmation screen will have your
   Grants.gov Tracking
   Number
  - Use this number to track your application
- The date/time stamp
   serves as the official
   time of submission

You will also receive emails indicating the status of your application

# **Confirmation Emails**



- 1. Receipt Email
  - Your application has been received by Grants.gov
  - Grants.gov E-mail Verifying Receipt (with Track My Application URL)
- 2. Validation or Rejection Email
  - Grants.gov E-mail Verifying Successful Submission
  - **<u>OR</u>** Rejection Due to Errors with a description of issue
- 3. Transmission to Agency
  - The Agency has picked up your application from Grants.gov
  - Agency Tracking Number Assigned
  - Agency Notes Added

# **Track My Application**



	CONTACT US   MANAGE SUBSCRIPTIONS   REGISTER   LOGIN			
GRANTS.GOV™	SEARCH: Grant Opportunities V Enter Keyword			
HOME ABOUT SEARCH GRANTS APPLICANTS GRANTORS SYSTE	M-TO-SYSTEM * FORMS * OUTREACH * SUPPORT *			
GRANTS.GOV ) Applicants ) Track My Applica APPLICANT ACTIONS APPLICANT RESOUF	ICES			
TRACK MY APPLICATION    Apply for Grants  Grant Eligibility  Track My Application  Individual Registratic	n			
Track and check the status of your grant application s S Grant Application Pro-				
The system will only return a status for VALID trac     Applicant FAQs     Applicant Resources     Applicant Resources	Enter your Grants.gov Tracking Number			
Until the status is available for valid tracking numb     Applicant Tips	acking number(s) entered currently being processes, please check back later.			
• For invalid tracking numbers entered, the system will return the following message: The tracking number(s) entered are not valid. Please make sure your intered the correct tracking number(s).				
To Track Grants.gov submissions, enter up to five Grants.gov tracking numbers, one per line and click the "Submit Tracking Number(s)" button:				
	Submit Tracking Number(s)			
Warning Notice!				

This is a U.S. Government computer system, which may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.

All information on this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Such information includes sensitive data encrypted to comply with confidentiality and privacy requirements. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

- Track your application status by entering the Grant Tracking Number
- Status information:
  - Received
  - Validated or Rejected
  - Retrieved by Agency
  - Agency Tracking Number
     Assigned

# **Tips for Applicants**



### **Grant Proposal Tips**

- Register and Submit Early
- Thoroughly read and follow all of the instructions provided by the agency
- Include Sufficient Program and Budget Details
- Strongly recommend filling out optional forms in the application package

### **Grants.gov Application Tips**

- Limit Application File Size/ File Name Characters (50 or less)
- All applicants MUST follow the guidance on file naming conventions
- Use Correct DUNS Number in the SF-424 Cover Page
- Make sure you have Grants.gov compatible software (Adobe Reader)

### Grants.gov Applicant Support & Resources



### **Contact Center**

- Support available 24/7
- Email: <u>support@grants.gov</u>
- Toll-Free Phone Number: 1-800-518-4726
- International Callers 1-606-545-503
- Self-help iPortal: (<u>https://grants-portal.psc.gov/Welcome.aspx?pt=Grants</u>)



# **Thank You**