



THE STATE OF FLORIDA
JUSTICE ADMINISTRATIVE COMMISSION

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2015 – 2016 Financial Statements Workshop

Agenda

Financial Statement Workshop Introduction

- Deadlines set by JAC & DFS
 - FLAIR Fiscal Year Closing Date for Financial Statements is **Tuesday, August 9, 2016**
- What JAC will need from you:
 - ❖ Consideration of Fraud Form is **due to JAC by July 5, 2016**
 - ❖ Revolving Fund Forms
 - ❖ Receivables
 - ❖ Payables
 - ❖ Transfers
 - ❖ Capital Assets Print Out Certification **signed and submitted to JAC by July 11, 2016**
 - Discuss Capital Asset Issue Examples
 - Property Insurance Valuation – Speaker Mr. Wade Short from DFS
 - ❖ Form 20 (Leave Liability Print Out Certification)
 - Prior Year Short and Long Term Factors and Leave Payouts provided by JAC soon after June 30, 2016. **Signed printout due to JAC by July 18, 2016**
 - ❖ Form 20(A) and Agency Head Certification
 - Following agency review of Financial Statements prepared by JAC
 - **Due by close of business on Monday, August 8, 2016**
 - ❖ Form P4 Subsequent Events Certification as of *September 30, 2016*
 - ❖ Comprehensive Annual Financial Report (CAFR) Certification
- Yearend Calendar
- Question and Answer Forum