



JUSTICE ADMINISTRATIVE
COMMISSION



BOMS Leave Liability Report

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Introduction

- Part of state CAFR report
- Areas of concern needed enhancing and improvement
- Summarized report



Enhancements to Data File

JAC will still provide a data file containing :

- Leave Payout information and
- Prior year leave information

Enhancements to Data File, continued

Prior year leave information contains:

- A Leave Payout summary by Earning Code
 - Amount paid
 - Hours paid (**NEW**)
- Beginning liability balances
- 2 short-term factors, now BOTH are entered into BOMS (**NEW**)

Enhancements to Data File

Leave payout information will be provided.

- It's critical that paid leave information is entered so the report provide the correct calculations.
- Contact Andy Snuggs if you need assistance with entering information.

BOMS Redesigned Report

- BOMS version 11.94 or later, or you will need to use Non-BOMS workbook
 - 11.94 was released in May and contains the other yearend info that is needed to run 6/30 reports
- New report added to BOMS

Sample Workbook

A sample workbook has been posted to the [Yearend Resources](#) page on JAC's website.

In the Examples section at the bottom see:

[BOMS Leave Liability Report Example](#)

Sample Workbook

A Form 49 Example shows what each JRO should verify the Form 49 information using the BOMS Leave Liability Report they provided.

The Trail Balance Example shows the 2 trial balances that each JRO should verify when they receive their Form 49.

Need Assistance? We're Here to Help!

Send your report to the email below:

FinancialServices@JusticeAdmin.Org

Information is due to JAC on **July 20th.**



Questions

